



GRAIN SA GROUP OF ENTITIES

The Grain SA Group of Entities' mission is to ensure and grow a credible and sustainable voluntary and inclusive grain producers' organisation that drives the mandated strategic actions.

By striving to build trust and relationships through respectful interaction, we create an enabling and caring environment for passionate, dedicated and knowledgeable individuals to grow and enjoy serving the organisation and influence the broader food chain.

The organization would like to appoint a suitable, qualified person on a 1-year contract in the following position:

INTERN RESEARCH COORDINATOR – Pretoria **(1-year contract position)**

The duties of the Intern Research Coordinator will include, but is not limited to:

- Engage with key stakeholders and intended beneficiaries of projects on on-going initiatives and outcomes;
- Facilitate project inception and design in collaboration with the Research and Policy team as well as researchers at private and public research institutions;
- Work with Research and Policy Centre team to source project funding;
- Critically evaluate research outputs to assess quality, impact and whether deliverables set during the project design phase was adequately addressed;
- Communicate progress and concerns of projects with the Research and Policy Centre team;
- Communicate directly with external researchers to address concerns and comments relating to technical details of the research projects;
- Write/compile reports on the progress and outcomes of research projects for external stakeholders as required;
- Monitor progress and ensure that projects are completed according to the research schedule;
- Promote collaboration among researchers and institutions;
- Perform literature and evidence reviews relating to research and innovation within the industry;
- Ensure team members are up to date on current research findings and events;
- Communicate the importance of research and innovation in the field of agriculture to government departments, industry stakeholders and internal producer working groups through participating in relevant meetings and presenting research outcomes as required;
- Attend internal and industry-related meetings.

Minimum Requirements for the post:

- Relevant Masters degree;
- Passion for Research and analytical thinking skills
- Drivers license and the ability to travel
- Good interpersonal skills
- Computer literate in all MS Office programmes on intermediate level as well as specialized software or datasets

Remuneration: The organization will offer a competitive salary, in exchange for the services of the successful candidate. All remuneration packages are calculated according to the "cost to company" method. Candidates for this position will be recruited according to the Employment Equity policy for Grain SA.

Closing date: Please send a detailed CV indicating qualifications as well as experience and references as well as certified copies of ID and qualifications not later than 31 December 2023 for attention: Coretha Usher: Head of HR : coretha@grainsa.co.za

All applications will be treated as confidential. If you have not been contacted within 14 days of the closing date of application, please consider your application as unsuccessful.